

## FRAMPTON PARISH COUNCIL

### Minutes

**Wayne Lewin – Clerk to the Parish Council**  
**13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE**  
**Phone: 07419 136735 Email: frampton@dorset-aptc.gov.uk**

Minutes of Full Council held on 20<sup>th</sup> March 2023 in Frampton Village Hall.  
Meeting commenced at 7.00pm.

#### **Councillors in attendance:**

**Charlie Adler (Chair), Paul Mutti, Fiona Sarno, Sandi Christopher, Veronica Antram, and Patsy Taylor**

There were 3 members of the public in attendance

#### **FULL COUNCIL**

##### **1. Co-option of Parish Councillor for Frampton**

The Clerk confirmed that nobody had registered an interest with Dorset Council, therefore no election would be held.

The Parish Council could now co-opt a new member.

##### **2. Apologises for absence**

All members were present.

##### **3. Declarations of pecuniary or other interests**

No declarations were made.

##### **4. To approve the minutes of the Parish Council Meeting held on 12<sup>th</sup> December 2022**

These were approved as a true and accurate record of the meeting.

##### **5. Matters from the previous meeting**

It was agreed to contact Dorset Council Highways again with regards to speed lines on Church Lane.

##### **6. Chair's update**

There were no matters that were not on the agenda.

##### **7. Public discussion period**

The public had no matters that were not on the agenda.

##### **8. To receive a report from the Dorset Council**

No report had been received.

The Clerk was tasked with asking Dorset Council what was happening with the Ward Councillor.

##### **9. To receive brief holder updates and to agree action(s) in response to proposals and repairs Allotments**

Cllr Taylor confirmed that there were no issues to report.

The annual rental invoices were to go out on 01<sup>st</sup> April 23.

##### **Burial Ground**

Cllr Adler was content that all was in order.

# FRAMPTON PARISH COUNCIL

## Minutes

### **Play Park**

Mr Thomson briefed that the three remaining holes for the rebound netting were to be filled in with cement in the next couple of weeks (weather permitted). Once this task was finished then the new football goals would be installed.

Mrs Purse announced that a fund-raising event would be held on the 22<sup>nd</sup> April, with a view to raising funds for new play equipment.

The new equipment would be undertaken in two phases:

1. New equipment for older children – by the zip wire
2. Replace worn equipment in the younger children play area.

A lottery grant was also being applied for.

### **Tibbs Hollow**

Cllr Adler confirmed that a minor litter pick had been conducted.

Cllr Mutti had pruned and trimmed some ivy and branches in the area.

### **Planning**

There were no new planning applications.

### **10. To receive and approve the financial reports and payments for authorisation** **a. Payments for authorisation**

There were **7** payments (**PV's 37-43**) totalling **£ 2585.40** that were approved and authorised for payment.

### **11. Burial Ground Fees review**

After much deliberation, it was agreed to hold the fees at the current rate, with a review to be conducted in 6 months' time.

### **12. Fencing costs for playground**

Council unanimously agreed the quote by Perrett fencing.

The Clerk confirmed the works had been completed under health and safety guidelines.

### **13. Kings Coronation funding and event**

Members agreed to set aside up to £1300.00 for this event.

Expenditure to include up to £ 400.00 for a firework event and a memorial.

This is in addition to £1000.00 from the wastepaper fund for coronation coins.

A specific reserve would be set up for this event.

### **14. Purchase of external hard drive**

It was suggested that the purchase of an external hard drive for data would avoid any potential loss of information in the event of an IT failure. The cost varied between £50 -£100.

Cloud back up was also discussed as a cost of £10 per month.

It was agreed that a USB stick would suffice, ensuring that it is backed up at a minimum of every quarter, with the USM held external to the Clerk's office.

### **15. Play Park inspection report**

Members agreed to explore the cost of rubber mulch to be installed around the equipment.

**FRAMPTON PARISH COUNCIL**  
**Minutes**

The Clerk would request further clips for fencing from the contractor.

**16. Request for donation to Church clock service**

Members agreed to donate the sum of £323.00 towards the servicing of the Church clock.

**17. Management of contractors**

Cllr's Taylor and Antrim were happy to meet the contractors on site, if needed.  
The Clerk would continue to deal with contracts and finance.

**18. Sewage in rivers – discussion**

Cllr Sarno was happy to investigate this matter further and come back to Council.

**19. Ratification of Clerk's contract**

Members unanimously agreed that Mr Lewin satisfactorily completed the probation period.  
The contract was signed by the Clerk and the Chair.

**20. Provisional end of year accounts**

Councillors were content, in principle, with all payments, receipts, the budget and bank reconciliation.

It was agreed that all surplus or shortfalls would be adjusted with the General reserve, with the exception of the play park fund surplus which would be transferred to the play park equipment fund.

**21. Items for the next meeting and village meeting**

Play Park working group update (for village meeting)

Invite PCSO (for village meeting)

It was agreed to set aside £30 for refreshments for the village meeting.

**22. Date(s) of next meeting(s)**

Full Council, Village Meeting and AGM  
15<sup>th</sup> May 2023  
Frampton Village Hall

There being no further business the meeting closed at **2055 hours**.

Charlie Adler \_\_\_\_\_ Chair of Frampton Parish Council

Dated \_\_\_\_\_