

FRAMPTON PARISH COUNCIL

Minutes

Wayne Lewin – Clerk to the Parish Council
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Minutes of Full Council held on 26th September 2022 in Frampton Village Hall.
Meeting commenced at 7.00pm.

Councillors in attendance:

Charlie Adler (Chair), Paul Mutti, Andrew Thomson, Sandi Christopher, Veronica Antram, Patsy Taylor and Fiona Sarno

There was 2 members of the public in attendance

Prior to the start of the meeting, the Parish Council hold a moment of reflection and gratitude for Mr Peter Cox who has passed away earlier in the month.

FULL COUNCIL

1. Apologises for absence

All members were present.

2. Declarations of pecuniary or other interests

No declarations were made.

3. To approve the minutes of the Parish Council Meeting held on 27th June 2022

These were approved as a true and accurate record of the meeting.

4. Matters from the previous meeting

Cllr Thomson wished to personally thank Mr Victor Pullman for his magnificent efforts in organising the Jubilee event.

Cllr Mutti confirmed he was looked at the finger posts to establish what work could be done.

The Clerk confirmed the VISA card had arrived.

5. Chair's update

The Chair had no matters that were not on the agenda.

6. Public discussion period

Mr Pullman also thanked Mr Andrew Thomson for the excellent and unique beacon.

He was already looking forward to next year.

7. To receive a report from the Dorset Council

No report had been received.

8. To receive brief holder updates and to agree action(s) in response to proposals and repairs

Allotments

Cllr Taylor confirmed that the rent for the Community Pot had been received although little action had occurred on it.

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Burial Ground

Cllr Adler stated that the Burial Ground was neat and tidy. The bench was still in situ.

Cllr Thomson had requested that the hedges at the front of the Burial Ground be cut.

It was confirmed that this had been completed.

Cllr Christopher asked if a compost bin could be installed. It was mentioned that there had been one, but all sorts of rubbish were put in it so had been removed.

A general-purpose bin was now at the location (see agenda item 20).

Play Park

Cllr Thomson confirmed that one less cut had occurred due to the slow growth over the summer. Further discussions would be had on next year's rota.

Concerns were raised as the accuracy of the latest inspection report. Members agreed that photo's must be provided so that the observation could be clearly identified.

Members also requested to meet the contractor on the next visit.

As for the report items graded as 4 (serious):

The Clerk would request that the inspector bring the correct shackles and install at the next visit.

Cllr Christopher would ask Mr Loving to access a repair to the concrete showing through the surface next to the springers.

Tibbs Hollow

Cllr Adler picked up a small amount of littering.

Cllr Mutti confirmed he remove some branches in due course.

Planning

There were no new planning applications.

SID update

Cllr Thomson confirmed the SID had moved to close to Peacock Lodge.

There had been no further vandalism and the bradings were now armoured.

Bus Back better update

Cllr Antram attended a well organised online meeting with Dorset Council.

Below is a list of the main points:

Dorset Council received no funding in the first tranche – this went to high population density areas.

Dorset Council are going to put in a vided bid.

It was noted that bus passengers had declined 20/30% post COVID.

There were also higher fuels cost and less drivers equating to less services.

Dorset Council would look at tapping into tourists via transport hubs.

It was also mentioned it was generally the elderly (with bus passes) who use the buses.

Dorset Council will look at ways of engaging teenagers and younger adults and use there environmental beliefs to encourage usage.

Dorset Council will continue to gather more information.

Cllr Antram was happy to continue attending meetings on this matter.

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Ammonite surgery update

Cllr Taylor attended a meeting with members of the surgery and representatives from 6 other parishes.

A summary is listed below:

The surgery highlighted the lack of GP's hence the merger with Bridport

A new phone system is to be installed

Separate queue for appointments and prescriptions

Unless housebound, there would be no home calls by doctors

The Patient Participant Group would be reinstated

9. To receive and approve the financial reports and payments for authorisation

a. Payments for authorisation

There were 8 payments **(PV 18-25) totalling £ 2301.20** that were authorised and approved for payment.

The Clerk highlighted PV 21, which was a negative payment for an out-of-date cheque.

b. Budget update

The Clerk confirmed that the Precept send was 47.07% after AP6.

However, it was mentioned that the F&E was abut spent, mostly due to the installation of the SID and solar panels with it.

c. Reserves update

The Clerk stated that the general was below the minimum of 25% of Precept (£12860) at this point. This was predominantly due to the purchase of the SID and costing on the Queen's Jubilee.

10. s106 funding application(s)

Members agreed to fund the following items:

Football goals and nets

Rebound netting to replace the wire fence

New picnic bench for Millennium Green

Remainer (at this time) allocated to the Village Hall heating system.

Cllr Antram asked if the funds could allocate to water butts / troughs to assist with water harvesting at the allotments.

It was confirmed this was an option, however Cllr Thomson would conduct a water butt count in the allotments.

Members agreed to a final s106 call at the next meeting.

11. Future of the bus shelter on Church Lane

Cllr Christopher confirm that Mr Loving had removed the broken perspex, thus making it safe for use.

It was agreed to look at the future options at a later date.

Cllr Adler said that the FB feedback on its future was split three ways.

It was also agreed to no longer clean the bus shelter. The Clerk would write to the contractor.

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12. Traffic review on Church Lane

It was agreed that speed wires were (at this time) not a good use of public money.

Members were happy to support a Community Speed Watch if residents wished to set one up.

All were in agreement to reengage with Dorset Council and requested the insertion of 3-2-1 slow markings on the road by the Burial Ground.

13. Purchase of litters pickers

Cllr Christopher requested some litter pickers to help her when clearing Church Lane of rubbish.

This was unanimously agreed by members.

Authority was given to use the VISA card, with funds coming from the general reserves.

14. Purchase of dissolvable paint for marking dog waste

Council was content to buy more spray as and when needed but requested that only the dog waste is sprayed.

15. Play Park working group

Residents had expressed interest in moving towards new play equipment for the older children.

Members thought this an excellent initiative, and all agreed that a Working Group under the name of the Parish Council could be set up.

This Working Group would feedback ideas and progress to the Parish Council.

Cllr Christopher was happy to lead on this project.

16. Lease agreements at the allotments

Concerns were raised as to full compliance with leases, as it was noted that some plots were either not used, or business other than allotments were used on the plots.

It was agreed to keep an eye and review at a date in the future.

17. Memorials in the Burial Ground

It was agreed that the bench was suitable memorial with the site but as an application form had not been completed it was the responsibility of the family.

18. Purchase of equipment from s106 monies

Further to agenda item 10, the following was agreed:

Purchase of new goals and nets for play park. VISA could be used for this purchase.

Purchase of rebound netting for play park. VISA could be used for this purchase.

Picnic bench for Millennium Green. VISA could be used for this purchase.

Monies to be taken from s106 reserves as donated by Dorset Council.

19. Sourcing of water for the allotments

It was agreed not to pursue the piping in of mains water via tap as this was too expensive.

Cllr Thomson was happy to donate a water tank to the allocate.

It was also agreed not to dismiss the idea of a water bowser at this time but not to actively explore the option, until such a time that the aforementioned water harvesting options included the water butt count had been explored.

20. Moving of the Burial Ground bin to Church Lane

The idea was formally agreed, and the Clerk would contact Dorset Waste Partnership on this matter.

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21. Review of DAPTC survey on planning letters and notices

All were in agreement that the current system was appalling and agreed that planning notices must be put up by Dorset Council planning officers and that close neighbours must a letter sent to them informing of the application.

22. Terms of use for the VISA card

The following agreed:

The Clerk has the power to spend up to £50.00

With approval from two signatories, up to the sum of £150.00 + VAT can be spent (out of council).

These resolutions would be reviewed at the AGM, subject to being inserted in the Standing Orders and Financial Regulations.

23. Burial ground charges

Councillors agreed to hold charges at the current rates until the AGM when they will be reviewed.

24. Position of Parish Clerk and Responsible Finance Officer

There had been two external enquiries for the post.

Due to time restraints and depth of the motion, the Chair suggested that a steering group be formed, with a view to looking at the options and bringing forward a motion to the next meeting. Cllr's Adler, Mutti, Taylor all agreed to form this group with Cllr Christopher happy to step in if needed.

It was agreed that the first meet should be within the next couple of weeks.

25. Initial 23/24 budget review

The Clerk talked about the various options of setting a budget including one based on forecasted expenditure, one based on a percentage increase and the third on a net zero.

Councillors were all in acknowledgement of the current cost of living issues along with inflation. The Clerk again expressed that the Parish Council had considerable assets for a small tax base population and that the amount request was already high.

Cllr Thomson stated that a large increase had occurred for the current financial year due to the restructuring of the Clerk role.

The following draft budget was proposed

Salaries	Increase due to annual pay rise
Expenses	Decrease due to less journeys
Administration	Increase due to new mailbox
Honorarium	Remove
Grass cutting	Decrease as less cuts
F&E	Increase due to more external works
Play Park	Increase due to maintenance costs

This represented a budget of £12850 compared to current year of £12860.

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26. Items for the next meeting

Final s106 funding call
Set Precept for 23/24
Position of Parish Clerk
Reallocation of noticeboards
Water at the burial ground
Church lane markings for speed
Allocation of SID keys

27. Date(s) of next meeting(s)

Full Council 12th December 2022
Frampton Village Hall

This was originally set for 19th December but changed due to the proximity of Christmas.

There being no further business the meeting closed at **2115 hours**.

Charlie Adler _____ Chair of Frampton Parish Council

Dated _____