

FRAMPTON PARISH COUNCIL

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735 Email: frampton@dorset-aptc.gov.uk

Dear Councillor,

You are summoned to attend **Full Council** of Frampton Parish Council to be held at **7.00pm on Tuesday 17th October 2023** in Frampton Village Hall.

Please find a copy of the agenda below.

Councillors:

Paul Mutti (Chair), Charlie Adler, Patsy Taylor, Brie Purse, and Veronica Antram

FULL COUNCIL

1. Apologises for absence
2. Declarations of pecuniary or other interests
3. To approve the minutes of the Parish Council Meeting held on 25th July 2023
4. Matters from the previous meeting(s)
5. Chair's update
6. Public discussion period
7. To receive a report from the Dorset Council
8. To receive brief holder updates and to agree action(s) in response to proposals and repairs

Allotments

Burial Ground

Play Park

Tibbs Hollow

Planning

9. To receive and approve the financial reports and payments for authorisation
 - a. Payments for authorisation
 - b. 2nd quarter update 23/24
 - c. Initial Precept discussion
 - d. Web site fees
10. Play Park inspection report
11. Removal of picnic bench at Tibbs Hollow
12. Removal of balance beam equipment in the play park
13. Termination of allotment leases
14. Strimming in the allotments and burial ground
15. Location of the unknown Tommy
16. Disposal of assets
17. Coronation tree – update and location
18. Landlords' permission to install new play equipment in Loving Memorial Field
19. Items for the next meeting
20. Date(s) of next meeting(s)

Full Council 16th January 2024
Frampton Village Hall 7pm

FRAMPTON PARISH COUNCIL

Minutes

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735 Email: frampton@dorset-aptc.gov.uk

Minutes of Full Council held on 25th July 2023 in Frampton Village Hall.
Meeting commenced at 7.00pm.

Councillors in attendance:
Paul Mutti, Charlie Adler, and Brie Purse.

There were 3 members of the public in attendance

FULL COUNCIL

1. Apologises for absence

Cllr's Antram, Taylor, and Christopher sent apologises along with Cllr David Taylor (Dorset Council).

2. Declarations of pecuniary or other interests

No declarations were made.

3. To approve the minutes of the Parish Council Meeting held on 15th May 2023 To approve the minutes of the Annual General Meeting held on 15th May 2023

These were approved as a true and accurate record of the meeting.

4. Matters from the previous meeting(s)

The Clerk confirmed that all matters had been completed other than those moved onto this agenda.

5. Chair's update

The Chair had no matters to report.

6. Public discussion period

It was requested if the Parish Council were looking at purchasing a silhouette, Tommy.
The Chair was happy to discuss this under item 11.

It was stated that the SID close to the Village Hall was not working.
The Clerk would contact the SID team at Dorset Council.

7. To receive a report from the Dorset Council

It was confirmed that Frampton would remain in the administrative area of West Dorset and not move into North Dorset as previously proposed by the boundary commission.

8. To receive brief holder updates and to agree action(s) in response to proposals and repairs Allotments

It was confirmed that all plots had been paid for, but many remained uncultivated.
Members agreed to look at this in the assets walk around in September.

FRAMPTON PARISH COUNCIL

Minutes

It was suggested that the fees and point of contact be placed on the noticeboard.
It was noted that members thought that Cllr P Taylor would be the best person if she wanted, and the Clerk as the second option.

Burial Ground

There were no matters at the burial ground.

Play Park

It was confirmed the following works had been completed:

New goals and nets installed along with goal net pegs. New cable ties had also been added.
Additional soil had been placed over the holes from the old posts.

New surfacing around springers had been completed.

Trip hazard at gates been removed.

Multi Play had been mending and cleaned.

Sharp protrusions had been removed.

Fencing secured with ties.

Brambles removed.

It was mentioned that balls were going into the car park and that a garage window had been broken.

Cllr Purse briefed that the lottery grant application had made it through to the next round, however, it had been paused as no deeds could be produced.

The good news was that they had been found earlier that evening and she would move the grant application on.

The Community Ownership Fund had also been spoken to and were looking into funding.

It was noted that three quotes were needed.

The idea of a one-off Precept levy was briefly discussed.

All agreed to place on the next agenda.

Tibbs Hollow

Concerns were raised at the level of litter at Tibbs Hollow.

Members would look at this as part of the assets walk around in September.

Planning

a. P/HOU/2023/03085

14 North Park Frampton DT2 9NN

Erect Two Storey Extension and Front

The Parish Council had no objections.

b. P/FUL/2023/02606

7A Dorchester Road Frampton Dorset DT2 9NB

Erect no. 1 dwelling and garage (demolish existing dwelling)

The Parish Council had no objections.

FRAMPTON PARISH COUNCIL
Minutes

c. P/HOU/2023/03348

Peacock Lodge, 1 Dorchester Road, Frampton, DT2 9NB
Replacement ancillary building

The Parish Council supported this application.

9. To receive and approve the financial reports and payments for authorisation

a. Payments for authorisation

There were **8** payments (**PV's 17-24**) totalling **£ 1976.63**, that were approved and authorised for payment.

b. 1st quarter update 23/24

The Clerk confirmed that the budget spends after one third of the financial year was 35.80%. There were no concerns over any cost centres.

c. Internal audit report

There were no matters arising from the audit.

10. Communications with the Parish

It was agreed that a summary of resolutions should be placed in the Chalkstream, and the same summary placed on the Community Facebook site.

The Clerk would draft this summary and Cllr Adler was content to forward to the Chalkstream and place on FB.

Members all agreed that a contact details list should be on all Noticeboards.

The Clerk would draft this.

11. Kings Coronation Memorial

Members of the public were still very keen to commemorate the event.

It was discussed and agreed that a tree (with guard) was the most appropriate.

A budget of £500 from the Kings Coronation Reserve was set aside for this project.

The remainder of the budget was to be used to purchase a pair of silhouette Tommy's at a cost of £350. The Clerk will complete the order form.

12. Findings of the speed survey by Dorset Council

The Clerk confirmed that the speed survey had been conducted in the wrong place and so the findings were no valid.

Dorset Council had confirmed that the speed survey would be redone in the correct location.

It was also provisionally agreed that if funding was needed to complete the 321 SLOW projects, that the Parish Council would fund up to 50% of the costs, with a ceiling of £500.00.

13. Parking enforcements on pavements

The question of parking enforcement on pavements had been raised with Dorset Council.

A comprehensive reply was summarised as if an obstruction was being caused that 101 should be called in the first instance.

14. Further discussion on Play Park repairs

It was felt that the repairs completed were more than adequate and had made a substantial difference.

FRAMPTON PARISH COUNCIL
Minutes

It was agreed no further action was needed for now unless any major issues came on the next inspection report.

15. Bus back better update

The focus was on improving current routes. Although all agreed that more rural routes were needed to connect villages such as Frampton, the reality was that funding did not allow this.

16. Conflict of interest with BDO LLP (External Auditor)

There were no personal or professional conflicts of interest to declare.

17. Parish Council assets walk around and maintenance date

The date was set for Tuesday 12th September 2023, meeting at 6.30pm at the play park.

18. Items for the next meeting

Issues from the assets walk around

Kings memorial fund

Outcomes from speed wires consultation

Play Park precept levy

19. Date(s) of next meeting(s)

Full Council 17th October 23

16th January 23

Frampton Village Hall 7pm

There being no further business the meeting closed at **2025 hours**.

Paul Mutti _____ Chair of Frampton Parish Council

Dated _____

Frampton Parish Council Payments 2324															
Date	Payee Details	Cheque	Service	PV	Amount	Salary	Expenses	Admin	Insurance	Pro Services	F&E	Playground	Reserves	VAT	Total
15/05/2023	Amazon	936	Stationery	1	6.50			5.42						1.08	6.50
15/05/2023	Amazon	936	Spray Paint	2	15.12						12.59			2.53	15.12
15/05/2023	Amazon	936	PRIME	3	0.99			0.99							0.99
15/05/2023	Grays Stores	VISA	Stamps	4	7.60			7.60							7.60
15/05/2023	DAPTC	937	Subscriptions	5	232.54			45.00		187.54					232.54
15/05/2023	Dorset Waste Partnership	DD	Empty Litter Bins	6	196.18						196.18				196.18
15/05/2023	Zurich Municipal	939	Insurance Premiums	7	477.34				477.34						477.34
15/05/2023	Jewson	940	Cement for netting	8	25.16							20.97		4.19	25.16
15/05/2023	G Crook and Sons	940	Ballast for netting	9	36.00							30.00		6.00	36.00
15/05/2023	Jewson	940	Cement for netting	10	55.87							46.56		9.31	55.87
15/05/2023	G Crook and Sons	940	Ballast for netting	11	36.00							36.00			36.00
15/05/2023	Wayne Lewin	941	Wages April - May	12	836.60	824.00	12.60								836.60
15/05/2023	Galactic Fireworks	VISA	Coronation Fireworks	13	484.88								404.06	80.82	484.88
15/05/2023	Dorset Council	DD	Play Park Surfacing	14	1,224.40							1020.33		204.07	1224.40
15/05/2023	Victor Pullman	942	Coronation Coins	15	1,152.95								1152.95		1152.95
15/05/2023	Tesco	VISA	AVM Refreshments	16	25.25								21.04	4.21	25.25
25/07/2023	Dorset Council	DD	Speed Wires	17	330.00						275.00			55.00	330.00
25/07/2023	Wayne Lewin	943	Wages June - July	18	771.92	725.12	46.80								771.92
25/07/2023	Paul David	944	Work in BG and PP	19	421.10							238.40	182.70		421.10
25/07/2023	Andrew Thomson	945	Expenses	20	12.00							12.00			12.00
25/07/2023	JP Consultants	946	Internal Audit	21	70.00					70.00					70.00
25/07/2023	Amazon	VISA	Consumables	22	49.62			21.17			10.21	9.97		8.27	49.62
25/07/2023	Amazon	VISA	PRIME	23	0.99			0.99							0.99
25/07/2023	Dorset Home and Gardens	947	Maintenance of Multi Play	24	321.00							321.00			321.00
17/10/2023	Royal British Legion	948	Unknown Tommy x 2	25	350.00								350.00		350.00
17/10/2023	Wayne Lewin	949	Wages August - October	26	1,014.00	988.80	25.20								1014.00
17/10/2023	Elite Playgrounds	950	Inspection	27	52.80							44.00		8.80	52.80
17/10/2023	Online Playgrounds	VISA	Grass Matting	28	91.20							76.00		15.20	91.20
17/10/2023	Matthew Parkes	951	Grass Cutting	29	2,700.00						500.00	1900.00	300.00		2700.00
17/10/2023	Hugo Fox	952	Internet Fees	30	122.28			101.90						20.38	122.28
	Totals				11120.29	2537.92	84.60	183.07	477.34	257.54	993.98	3755.23	2410.75	419.86	11120.29

Frampton Receipts 2324

Date	Received from	Precept	Burial	Allotments	VAT	Donations	Total
30/04/2023	Dorset Council	6500.00					6500.00
30/04/2023	HMRC				1411.66		1411.66
30/04/2023	Play Park Fund Raiser					506.83	506.83
15/05/2023	Play Park Fund Raiser (2)					50.00	50.00
15/05/2023	Allotments Rent			130.00			130.00
23/05/2023	FVN Donation (Play Park)					209.81	209.81
30/04/2023	Dorset Council	6500.00					6500.00
27/09/2023	Grassby - Interment fees		25.00				25.00
27/09/2023	Frampton Hillage Fete					200.00	200.00
		13000.00	25.00	130.00	1411.66	966.64	15533.30

Receipts	Actual	Budget		Difference	
	£	£			
Precept	13,000.00	13000.00		0.00	
Burial	25.00	0.00		25.00	
Donations	130.00	130.00		0.00	
VAT	1411.66	0.00		1411.66	
Total Receipts	14,566.66	13130.00		1436.66	
Payments	£	£			
Salaries	2,537.92	6700.00	37.88	4162.08	6000.00
Expenses	84.60	300.00	28.20	215.40	300.00
Administration	183.07	200.00	91.54	16.93	300.00
Insurance	477.34	500.00	95.47	22.66	500.00
Professional Sevices	257.54	500.00	51.51	242.46	500.00
Footpaths and Enviroment	993.98	1000.00	99.40	6.02	1400.00
Playground	3,755.23	3800.00	98.82	44.77	4000.00
Precept	8,289.68	13000.00	63.77	4,710.32	13,000.00
Reserves	2,410.75				
VAT	419.86				
Total Payments	11,120.29				

24 -25

FRAMPTON PARISH COUNCIL ASSET REGISTER

Item	Value at Comment	COST
LAND		
Cemetery	Land now registered	
Allotments	Land now registered	
Tibbs Hollow Picnic Area	Deed held by Humphries Kirk	
SEATS AND BENCHES		
Seat at Sandways Bridge		220.00
Seat at North Park		120.00
Seat on Green by Church		1,116.00
2 Picnic Tables now at Tibbs Hollow and Metlands		600.00
Tibbs Hollow Bench		415.00
Picnic Bench	Millenium Green	Dec-22 540.00
Play Area Bench		415.00
BINS		
Southover Lane		532.88
Grit Bins x 5		880.83
Play area x 2	Sep-20	400.00
Church Lane	Sep-20	200.00
NOTICEBOARDS		
Village Hall	Mar-19	609.00
Church		180.00
North Park		180.00
Southover Lane		180.00
PLAY AREA EQUIPMENT		
Legacy equipment		34,273.00
Fencing	Nov-19	1,811.00
New Springers	Feb-21	2,956.00
Rebound netting	Dec-22	666.00
Football Goals	Dec-22	1,156.00
MISCELLANEOUS		
Speed Indicating Device	May-22	2,495.00
SID Solar Panels	Sep-22	405.00
Litter Pickers	Dec-22	37.00
Bird Boxes	Mar-22	61.00
Unknown Tommy's x 2	Oct-23	291.00
Bus Shelter		2,000.00
Lap Top		400.00
Post & Chains		60.00
1953 Coronation Stone		60.00
Chairmans Badge of Office		10.00
Total		53,269.71

Elite Playground Inspections


'Keeping Our Children Safer at Play'

Inspection Report

This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

Inspections included in this report


Provider	Elite Playground Inspections	 07/09/2023
Site Name	The Loving Memorial Field	
Actual Date	07/09/2023 11:47:46	
Inspection Type	Playground-Operational	
Inspector	Steve Day	
Inspection Status	Completed	

Finding Summary

The Loving Memorial Field Findings


Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Site - Surface	Surface - Needs Repair	03/03/2023 08:45:54		Medium
Agility Trail	Item - Loose in Ground	03/03/2023 08:49:29		Medium
Fencing	Item - Not Secure	03/03/2023 09:11:15		Medium
Fencing	Item - Damaged	03/03/2023 08:38:09		Low
Pedestrian Gates x 3	Item - Repair/s - Moderate	03/03/2023 08:39:07		Low
Agility Trail	Fixtures - Loose or Missing	03/03/2023 08:40:31		Low
Agility Trail	Timber - Not in Good Condition	03/03/2023 08:41:04		Low
Flat Seat Swing	Other / Miscellaneous	03/03/2023 08:42:22		Low
Flat Seat Swing	Metal - Not in Good Condition	03/03/2023 08:44:42		Low
Litter Bins x 2	Bin - Not locked	03/03/2023 08:50:41		Low
Multiplay Unit	Other / Miscellaneous	03/03/2023 08:52:00		Low
Bicycle Carousel	Other / Miscellaneous	03/03/2023 08:58:02		Low
Cradle Seat Swing	Item - Repair/s - Moderate	03/03/2023 09:00:25		Low
Fencing	Item - Hard or Sharp Projections	03/03/2023 09:03:38		Low
Basketball Goal	Item - Loose in Ground	03/03/2023 09:14:02		Low
Aerial Runway	Other / Miscellaneous	03/03/2023 09:15:57		Low
Maintenance Gates x 2	Item - Not Dog Proof	03/03/2023 09:21:01		Low


Inspection - The Loving Memorial Field - 07/09/2023 11:47:46


Provider	Elite Playground Inspections	
Site Name	The Loving Memorial Field	
Actual Date	07/09/2023 11:47:46	
Inspection Type	Playground-Operational	
Inspector	Steve Day	
Inspection Status	Completed	

Site Name	The Loving Memorial Field
Address	
Postcode	
Notes	

The Loving Memorial Field Inspected Asset List (see Inspection Notes for exceptions)

Asset Name	Aerial Runway	
Asset Sub Type	Cable	
Asset Type	Cableway	
Asset Category	Equipment (Outdoor Play)	
Manufacturer		
		03/03/2023

Asset Name	Agility Trail	
Asset Sub Type	Other (Specify in Name Field)	
Asset Type	Agility	
Asset Category	Equipment (Outdoor Play)	
Manufacturer		
		03/03/2023

Asset Name	Basketball Goal	
Asset Sub Type	Single Hoop	
Asset Type	Ball Play	
Asset Category	Equipment (Multi Sports)	
Manufacturer		
		03/03/2023

Asset Name	Bench
Asset Sub Type	Bench without back rest
Asset Type	Seating
Asset Category	Facilities
Manufacturer	



03/03/2023

Asset Name	Bicycle Carousel
Asset Sub Type	Other (Specify in Name Field)
Asset Type	Carousel
Asset Category	Equipment (Outdoor Play)
Manufacturer	



03/03/2023

Asset Name	Butterfly Springer
Asset Sub Type	Type 2B - Single Point - Multi-directional
Asset Type	Rocker
Asset Category	Equipment (Outdoor Play)
Manufacturer	



07/09/2023

Asset Name	Cradle Seat Swing
Asset Sub Type	Type 1 - Traditional (Toddler Seats)
Asset Type	Swing
Asset Category	Equipment (Outdoor Play)
Manufacturer	



03/03/2023

Asset Name	Fencing
Asset Sub Type	Boundary
Asset Type	Boundary
Asset Category	Perimeter
Manufacturer	



03/03/2023

Asset Name	Flat Seat Swing
Asset Sub Type	Type 1 - Traditional (Junior Seats)
Asset Type	Swing
Asset Category	Equipment (Outdoor Play)
Manufacturer	



03/03/2023

Asset Name	Goals x 2
Asset Sub Type	Goal Post/s
Asset Type	Ball Play
Asset Category	Equipment (Multi Sports)
Manufacturer	



07/09/2023

Asset Name	Litter Bins x 2
Asset Sub Type	Litter Bins
Asset Type	Bins
Asset Category	Facilities
Manufacturer	



03/03/2023

Asset Name	Maintenance Gates x 2
Asset Sub Type	Maintenance Gate
Asset Type	Entrance
Asset Category	Perimeter
Manufacturer	



03/03/2023

Asset Name	Multiplay Unit
Asset Sub Type	Multiplay Unit - Junior
Asset Type	Multiplay
Asset Category	Equipment (Outdoor Play)
Manufacturer	



03/03/2023

Asset Name	Pedestrian Gates x 3
Asset Sub Type	Pedestrian Gate
Asset Type	Entrance
Asset Category	Perimeter
Manufacturer	



03/03/2023

Asset Name	Picnic Table
Asset Sub Type	Picnic Table
Asset Type	Seating
Asset Category	Facilities
Manufacturer	



03/03/2023

Asset Name	See Saw Springer
Asset Sub Type	Type 2B - Single Point - Multi-directional
Asset Type	Rocker
Asset Category	Equipment (Outdoor Play)
Manufacturer	



07/09/2023

Asset Name	Signs
Asset Sub Type	Information
Asset Type	Signage
Asset Category	Site
Manufacturer	



03/03/2023

Asset Name	Site
Asset Sub Type	Children's playground
Asset Type	Children's Playground
Asset Category	Site
Manufacturer	



03/03/2023

Asset Name	Site - Surface
Asset Sub Type	Other (Specify in Name Field)
Asset Type	Safer Surface
Asset Category	Surface
Manufacturer	




03/03/2023

Findings reported within the Inspection

None Recorded.

Previously Reported Findings (unresolved at time of Inspection)

Aerial Runway - Finding

Finding Title	Other / Miscellaneous	 <p>Asset Photo</p>
Asset	Aerial Runway	
Cause	Other - See Finding Notes	
Finding Creation Date	03/03/2023 09:15:57	
Finding Group	Maintenance	
Finding Notes	Trolley is noisy when in use. Stop spring is broken. Cable is slack & seat is too close to the ground when in use.	
Finding Resolved Date		
Finding Status	Open	
Location		
Risk Level	Low	

Finding Photos



03/03/2023



03/03/2023



03/03/2023




03/03/2023

Other / Miscellaneous - Task

Task Title	Repair item
Resolve By Date	
Task Completed Date	
Task ID	3040
Task Notes	
Task Status	Unapproved

Agility Trail - Findings

Finding Title	Item - Loose in Ground	 <p>Asset Photo</p>
Asset	Agility Trail	
Cause	Act of God	
Finding Creation Date	03/03/2023 08:49:29	
Finding Group	Maintenance	
Finding Notes	The posts are rotting away & being kept upright by the diagonal post - these need replacing asap	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Medium	

Finding Photos




07/09/2023



03/03/2023

Item - Loose in Ground - Task

Task Title	Secure and make stable main frame and supports
Resolve By Date	
Task Completed Date	
Task ID	3043
Task Notes	
Task Status	Unapproved

Finding Title	Timber - Not in Good Condition	
Asset	Agility Trail	
Cause	Act of God	
Finding Creation Date	03/03/2023 08:41:04	
Finding Group	Maintenance	
Finding Notes		
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	Asset Photo

Finding Photos




03/03/2023



03/03/2023

Timber - Not in Good Condition - Task

Task Title	Monitor
Resolve By Date	
Task Completed Date	
Task ID	3025
Task Notes	
Task Status	Unapproved

Finding Title	Fixtures - Loose or Missing	
Asset	Agility Trail	
Cause	Unknown	
Finding Creation Date	03/03/2023 08:40:31	
Finding Group	Maintenance	
Finding Notes		
Finding Resolved Date		
Finding Status	Open	
Location		
Risk Level	Low	

Asset Photo

Finding Photos



03/03/2023




03/03/2023

Fixtures - Loose or Missing - Task

Task Title	Replace missing fasteners, fixtures and fitting
Resolve By Date	
Task Completed Date	
Task ID	3031
Task Notes	
Task Status	Unapproved

Basketball Goal - Finding

Finding Title	Item - Loose in Ground	 <p>Asset Photo</p>
Asset	Basketball Goal	
Cause	Other - See Finding Notes	
Finding Creation Date	03/03/2023 09:14:02	
Finding Group	Maintenance	
Finding Notes	Post appears to be loose in the ground - monitor.	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	

Finding Photos




03/03/2023

Item - Loose in Ground - Task

Task Title	Monitor
Resolve By Date	
Task Completed Date	
Task ID	3044
Task Notes	
Task Status	Unapproved

Bicycle Carousel - Finding

Finding Title	Other / Miscellaneous	
Asset	Bicycle Carousel	
Cause	Other - See Finding Notes	
Finding Creation Date	03/03/2023 08:58:02	
Finding Group	Maintenance	
Finding Notes	Paintwork worn. Caps missing.	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	Asset Photo

Finding Photos



03/03/2023




03/03/2023

Other / Miscellaneous - Task

Task Title	Refer to Inspection Notes / Description
Resolve By Date	
Task Completed Date	
Task ID	3042
Task Notes	
Task Status	Unapproved

Cradle Seat Swing - Finding

Finding Title	Item - Repair/s - Moderate	 <p>Asset Photo</p>
Asset	Cradle Seat Swing	
Cause	Other - See Finding Notes	
Finding Creation Date	03/03/2023 09:00:25	
Finding Group	Maintenance	
Finding Notes	Chains worn past 75%, rusty shackle hangers & shackles also rusty. Seats degrading.	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	

Finding Photos



07/09/2023



03/03/2023



03/03/2023



03/03/2023




03/03/2023

Item - Repair/s - Moderate - Task

Task Title	Repair item
Resolve By Date	
Task Completed Date	
Task ID	3030
Task Notes	
Task Status	Unapproved

Fencing - Findings

Finding Title	Item - Not Secure	
Asset	Fencing	
Cause	Unknown	
Finding Creation Date	03/03/2023 09:11:15	
Finding Group	Maintenance	
Finding Notes	Mesh is loose with sharp protrusions that need securing & removing.	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Medium	Asset Photo


Finding Photos



03/03/2023

Item - Not Secure - Task

Task Title	Repair item
Resolve By Date	
Task Completed Date	
Task ID	3035
Task Notes	
Task Status	Unapproved

Finding Title	Item - Hard or Sharp Projections	 <p>Asset Photo</p>
Asset	Fencing	
Cause	Act of God	
Finding Creation Date	03/03/2023 09:03:38	
Finding Group	Maintenance	
Finding Notes	Brambles protruding through the fencing in places. Excess bolt threads need removing.	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	

Finding Photos



03/03/2023




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Item - Hard or Sharp Projections - Task

Task Title	Remove hard, pointed & sharp projections
Resolve By Date	
Task Completed Date	
Task ID	3026
Task Notes	
Task Status	Unapproved

Finding Title	Item - Damaged	 <p>Asset Photo</p>
Asset	Fencing	
Cause	Unknown	
Finding Creation Date	03/03/2023 08:38:09	
Finding Group	Maintenance	
Finding Notes		
Finding Resolved Date		
Finding Status	Open	
Location		
Risk Level	Low	

Finding Photos



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Item - Damaged - Task

Task Title	Repair item
Resolve By Date	
Task Completed Date	
Task ID	3032
Task Notes	
Task Status	Unapproved

Flat Seat Swing - Findings

Finding Title	Metal - Not in Good Condition	 <p>Asset Photo</p>
Asset	Flat Seat Swing	
Cause	Act of God	
Finding Creation Date	03/03/2023 08:44:42	
Finding Group	Maintenance	
Finding Notes	Very rusty in places	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	


Finding Photos



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Metal - Not in Good Condition - Task

Task Title	Repair item
Resolve By Date	
Task Completed Date	
Task ID	3034
Task Notes	
Task Status	Unapproved

Finding Title	Other / Miscellaneous	 <p>Asset Photo</p>
Asset	Flat Seat Swing	
Cause	Other - See Finding Notes	
Finding Creation Date	03/03/2023 08:42:22	
Finding Group	Maintenance	
Finding Notes	Incorrect shackle pins fitted. Replace tab end pins with ones that cannot easily be removed.	
Finding Resolved Date		
Finding Status	Open	
Location		
Risk Level	Low	

Finding Photos




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Other / Miscellaneous - Task

Task Title	Refer to Inspection Notes / Description
Resolve By Date	
Task Completed Date	
Task ID	3033
Task Notes	
Task Status	Unapproved

Litter Bins x 2 - Finding

Finding Title	Bin - Not locked	
Asset	Litter Bins x 2	
Cause	Operator Error	
Finding Creation Date	03/03/2023 08:50:41	
Finding Group	Maintenance	
Finding Notes		
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	Asset Photo

Finding Photos




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Bin - Not locked - Task

Task Title	Lock Bin
Resolve By Date	
Task Completed Date	
Task ID	3028
Task Notes	
Task Status	Unapproved

Maintenance Gates x 2 - Finding

Finding Title	Item - Not Dog Proof	 <p>Asset Photo</p>
Asset	Maintenance Gates x 2	
Cause	Installation Defect	
Finding Creation Date	03/03/2023 09:21:01	
Finding Group	Maintenance	
Finding Notes	Small dogs could get under the gate.	
Finding Resolved Date		
Finding Status	Open	
Location		
Risk Level	Low	

Finding Photos




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Item - Not Dog Proof - Task

Task Title	Make dog-proof
Resolve By Date	
Task Completed Date	
Task ID	3038
Task Notes	
Task Status	Unapproved

Multiplay Unit - Finding

Finding Title	Other / Miscellaneous	 <p>Asset Photo</p>
Asset	Multiplay Unit	
Cause	Other - See Finding Notes	
Finding Creation Date	03/03/2023 08:52:00	
Finding Group	Maintenance	
Finding Notes	Some rot in the timber. Some caps are missing.	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Low	

Finding Photos



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Other / Miscellaneous - Task

Task Title	Repair item
Resolve By Date	
Task Completed Date	
Task ID	3029
Task Notes	
Task Status	Unapproved

Pedestrian Gates x 3 - Finding

Finding Title	Item - Repair/s - Moderate	
Asset	Pedestrian Gates x 3	
Cause	Unknown	
Finding Creation Date	03/03/2023 08:39:07	
Finding Group	Maintenance	
Finding Notes	Gates do not self close as they should. Fixings are loose/missing	
Finding Resolved Date		
Finding Status	Open	
Location		
Risk Level	Low	

Asset Photo

Finding Photos



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Item - Repair/s - Moderate - Task

Task Title	Repair item
Resolve By Date	
Task Completed Date	
Task ID	3037
Task Notes	
Task Status	Unapproved

Site - Surface - Findings

Finding Title	Surface - Needs Repair	
Asset	Site - Surface	
Cause	Unknown	
Finding Creation Date	03/03/2023 08:45:54	
Finding Group	Maintenance	
Finding Notes	Grass matting is damaged & is missing in places.	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		
Risk Level	Medium	Asset Photo

Finding Photos



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Surface - Needs Repair - Task


Task Title	Repair surface
Resolve By Date	
Task Completed Date	
Task ID	3039
Task Notes	
Task Status	Unapproved

**Findings Reported Outside of the Inspection
(unresolved at time of Inspection)**

None Recorded.

Previously Reported Findings Marked Complete During Inspection

Site - Surface - Findings

Finding Title	Surface - Holes	 Asset Photo
Asset	Site - Surface	
Cause	Other - See Finding Notes	
Finding Creation Date	03/03/2023 09:06:04	
Finding Group	Maintenance	
Finding Notes	Holes, debris left & not fenced off while work being carried out.	
Finding Resolved Date	01/01/1900 00:00:00	
Finding Status	Closed	
Location		
Resolve By Date		
Risk Level	Unacceptable / Immediate	

Finding Photos



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Surface - Holes - Task

Task Title	Fill in holes
Resolve By Date	
Task Completed Date	01/01/1900 00:00:00
Task ID	3041
Task Notes	Fence off area.
Task Status	Completed

Finding Title	Surface - Trip points	
Asset	Site - Surface	
Cause	Wear and Tear	
Finding Creation Date	03/03/2023 08:47:33	
Finding Group	Maintenance	
Finding Notes		
Finding Resolved Date	01/01/1900 00:00:00	
Finding Status	Closed	
Location		
Resolve By Date		
Risk Level	Medium	Asset Photo

Finding Photos



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Surface - Trip points - Task

Task Title	Make good surface
Resolve By Date	
Task Completed Date	01/01/1900 00:00:00
Task ID	3036
Task Notes	
Task Status	Completed