

FRAMPTON PARISH COUNCIL

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735 Email: frampton@dorset-aptc.gov.uk

Dear Councillor,

You are summoned to attend **Full Council** of Frampton Parish Council to be held at **7.00pm on Tuesday 25th July 2023** in Frampton Village Hall.

Please find a copy of the agenda below.

Councillors:

Paul Mutti (Chair), Charlie Adler, Sandi Christopher, Patsy Taylor, Brie Purse, and Veronica Antram

FULL COUNCIL

1. Apologises for absence
2. Declarations of pecuniary or other interests
3. To approve the minutes of the Parish Council Meeting held on 15th May 2023
To approve the minutes of the Annual General Meeting held on 15th May 2023
4. Matters from the previous meeting(s)
5. Chair's update
6. Public discussion period
7. To receive a report from the Dorset Council
8. To receive brief holder updates and to agree action(s) in response to proposals and repairs

Allotments

Burial Ground

Play Park

Tibbs Hollow

Planning

a. P/HOU/2023/03085

14 North Park Frampton DT2 9NN

Erect Two Storey Extension and Front

b. P/FUL/2023/02606

7A Dorchester Road Frampton Dorset DT2 9NB

Erect no. 1 dwelling and garage (demolish existing dwelling)

c. P/HOU/2023/03348

Peacock Lodge, 1 Dorchester Road, Frampton, DT2 9NB

Replacement ancillary building

9. To receive and approve the financial reports and payments for authorisation
 - a. Payments for authorisation
 - b. 1st quarter update 23/24
10. Communications with the Parish
11. Kings Coronation Memorial
12. Findings of the speed survey by Dorset Council

FRAMPTON PARISH COUNCIL

13. Parking enforcements on pavements
14. Further discussion on Play Park repairs
15. Bus back better update
16. Conflict of interest with BDO LLP (External Auditor)
17. Parish Council assets walk around and maintenance date

18. Items for the next meeting and village meeting
19. Date(s) of next meeting(s)

Full Council 17th October 23
Frampton Village Hall 7pm

Wayne Lewin

Parish Clerk

18th July 2023

FRAMPTON PARISH COUNCIL

Minutes

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735 Email: frampton@dorset-aptc.gov.uk

Minutes of Full Council held on 15th May 2023 in Frampton Village Hall.
Meeting commenced at 7.00pm.

Councillors in attendance:

Charlie Adler (Chair), Paul Mutti, Sandi Christopher, Veronica Antram, and Patsy Taylor

Cllr David Taylor (DC)

There were 3 members of the public in attendance

FULL COUNCIL

1. Co-option of Parish Councillor for Frampton

Brie Purse was proposed, seconded, and duly elected member for Frampton Parish Council.

2. Apologises for absence

All members were present.

3. Declarations of pecuniary or other interests

No declarations were made.

4. To approve the minutes of the Parish Council Meeting held on 20th March 2023

These were signed as a true and accurate record of the meeting.

5. Matters from the previous meeting

The Clerk confirmed all matters from the previous meeting had been completed.

Back up of data up to 31st March 2023 had been uploaded to a USB.

6. Chair's update

The Chair thanked the following:

Andrew Thomson and Victor Pullman for all their work on an outstanding Coronation weekend.

Andrew Thomson and John Loving for the installation of the rebound netting.

Fiona Sarno will her time and contribution to the Parish Council.

Paul Mutti for fixing and replacing some finger posts.

7. Public discussion period

Concerns were raised about the cutting of the verges, especially on the A356 from Peacock Lodge to the Southover turning and then from the White Bridge to Southover.

It was also noted that the triangle off the A37 was also in need of a cut.

Whilst on cutting, Cllr Christopher requested that Church Lane be cut as it was felt vegetation was encroaching onto the road.

Further to the above, it was also asked if the gullies on Southover Lane and Church Lane could be cleared. Prevention is better than cure.

FRAMPTON PARISH COUNCIL

Minutes

It was noted that new fingerposts had been installed on route 26.

Concerns were raised as to parking on the pavements (and road) on the A356. It was requested that the legal law for this be requested from Dorset Council.

It was requested by Cllr Christopher if North Park could be resurfaced.

8. To receive a report from the Dorset Council

Cllr David Taylor confirmed he would push Dorset Council for 321 SLOW road markings on Church Lane.

He would ask for a proactive not a reactive approach.

It was also spoken on the works on cycling, walking, and riding routes in the County, thus providing continuous Rights of Way from Bristol to Portland.

9. To receive brief holder updates and to agree action(s) in response to proposals and repairs Allotments

Cllr Patsy Taylor confirmed that all rents had been received, although it was observed that very little cultivated was happening.

A request of a plot holder for a polytunnel was accepted.

Burial Ground

Cllr Adler had no issues in the Burial Ground other than a cut was needed and the beech hedge was due a clip back.

Play Park

Cllr Purse confirmed the new equipment application had been accepted by the Lottery and would now go through the system along with all other applications.

Cllr Purse confirmed the 'name change' on the application to the Lottery was simplicity purposes only.

Cllr Patsy Taylor requested that a larger sign stating NO BALL GAMES in stalled. This was turned down as members thought it would make no difference.

Mr Thomson explained why the bin emptying schedule was like it was. The bin in the centre of the play park was used much more frequently.

It was also confirmed that the new goals and nets were due to be installed within the week.

Tibbs Hollow

Cllr Adler confirmed that the rubbish had been cleared. It was also confirmed that the 'abandoned vehicle' had gone.

Planning

There were no new planning applications.

FRAMPTON PARISH COUNCIL
Minutes

10. To receive and approve the financial reports and payments for authorisation

a. Payments for authorisation

There were **16** payments (**PV's 1-16**) totalling **£ 4813.38** that were approved and authorised for payments.

11. Procurement of surfacing for play park

Councillors unanimously gave retrospective approval for the works.

12. Advertising of bus timings via posters

All agreed this was an excellent idea. Members would ensure that the details are all correct. Cllr Patsy Taylor was happy to print them off once agreed.

It was suggested that the poster be placed on a regular basis on the Community Facebook page.

13. Matters arising from the Play Park inspection report

Cllr Christopher offered to contact the original gates installer to quote on fixing them. The Clerk would speak to contractors to receive quotes for the multi play and trip hazard.

Members agreed that the gap in the bottom of fencing posed no risk.

14. Parish Newsletter

Members agreed that further communications were needed to the public. The Clerk would contact The Chalkstream in a first instance. This would be further discussed at the next meeting.

15. Scheme of delegation

It was agreed that this was not needed. For matters that needed approval out of Full Council, members were happy that an email agreement of 3 members (inclusive of the Chair), or 4 members (collective).

The Clerk to send out on a Monday, with a cut off for replies. A no reply would be deemed as a No.

16. Kings Coronation Memorial

Many options including a sun dial, bench, plaque, and tree had been suggested. It was agreed that further thoughts and discussed was needed and therefore moved to the next meeting.

17. Future Correspondence with the Parish

Members agreed this had been discussed under items 14 and 15.

18. Items for the next meeting

Communications with Parish
Kings Coronation

FRAMPTON PARISH COUNCIL
Minutes

19. Date(s) of next meeting(s)

Full Council 25th July 2023
Frampton Village Hall 7pm

There being no further business the meeting closed at **2101 hours**.

Paul Mutti _____ Chair of Frampton Parish Council

Dated _____

Frampton Parish Council

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 15TH MAY 2023

1. **CONFIRMATION OF ELECTION OF CHAIR**
 - 1.1 To elect Chair
Cllr Mutti was proposed, seconded, and duly elected Chair of Frampton Parish Council.
 - 1.2 To receive Chair's Declaration of Acceptance of Office

2. **CONFIRMATION OF ELECTION OF VICE CHAIR**
 - 2.1 To elect Deputy Chair
Cllr Antram was proposed, seconded, and duly elected Deputy Chair of Frampton Parish Council.
 - 2.2 To receive Deputy Chair's Declaration of Acceptance of Office

3. **APPOINTMENT OF OFFICERS AND BRIEF HOLDERS**
 - 3.1 Rights of Way Officer
Cllr Adler was appointed to this role.
 - 3.2 Flood Liaison Officer
Mr Thomson was appointed to this role.
 - 3.3 West Dorset Area Committee DAPTC representative
Cllr Taylor was appointed to this role.
 - 3.4 Highways Officer
The Clerk was appointed to this role.
 - 3.5 Frampton Village Hall Management Committee representative
Cllr Christopher was appointed to this role.
 - 3.6 Playpark representative
Cllr Purse was appointed to this role.
 - 3.7 Burial Ground representative
Cllr Adler was appointed to this role.
 - 3.8 Tibbs Hollow representative
Cllr Mutti was appointed to this role.
 - 3.9 Village Green representative
Cllr Adler was appointed to this role.
 - 3.10 Millennium Green representative
Cllr Adler was appointed to this role.
 - 3.11 Allotments representative
Cllr Taylor was appointed to this role.
 - 3.12 Magna liaison representative
Cllr Taylor was appointed to this role.
 - 3.13 Internal auditor
Mr Paul of JP consultants was appointed to this role.
 - 3.14 Responsible Finance Officer
Mr Lewin was appointed to this role.

4. **APPROVAL OF REGULATIONS AND DOCUMENTS**
 - 4.1 Standing Orders (new)
These were approved with no amendments.
 - 4.2 Code of conduct
These were approved with no amendments.
 - 4.3 Financial regulations
These were approved with no amendments.

4.4 Annual Risk assessments

These were approved with no amendments.

4.5 Freedom of information requests

This was approved with no amendments.

4.6 General data protection regulation

This was approved with no amendments.

4.7 Complaints procedure

This was approved with no amendments.

4.8 Social media policy

This was approved with no amendments.

4.9 To confirm the frequency and timings of Full Council meetings

Members agreed to meet every 3 months, on the third Tuesday of that month.

Start time was agreed at 7pm.

5. Finances and audit

5.1 To approve accounts for financial year 22/23 subject to audit

5.2 To approve the reserves

5.3 To approve the asset register

5.4 To approve the insurance schedule

5.5 To confirm the dates for notice of public rights to view unaudited accounts

5.6 To approve the Annual Governance and Accountability Return for 22/23 subject to audit

To include:

Declaration of exemption of external audit

Annual Governance Statement

Accounting Statement

Planning Services

County Hall, Colliton Park
Dorchester, Dorset, DT1 1XJ

📞 01305 838336- **Development Management**

📞 01305 224289- **Minerals & Waste**

🌐 www.dorsetcouncil.gov.uk

P - Frampton PC

Date: 25 May 2023

Ref: P/FUL/2023/02606

Support Officer: Nicola Matthews

Area: Northern

📞 01258 484247

✉ planningnorth@dorsetcouncil.gov.uk

Dear Sir/Madam

Application No: P/FUL/2023/02606

Location: 7A Dorchester Road Frampton Dorset DT2 9NB

Proposal: Erect no. 1 dwelling and garage (demolish existing dwelling)

The above application for, Full Planning Application has been received.

The application can be viewed online. You will need to accept the terms and conditions to enter the online planning register.

**Any comments you wish to make should also be made
Through the website using the link or qr code**

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=396550&cuuid=377EA731-A8B3-4F84-831B-49A4A9B74735>



This link is unique to each consultee for each individual application.

Important - do not share this link, it is unique to you as a consultee in our system.

Using the link ensures your comments are processed efficiently.

We can only consider 'material planning considerations' when assessing and determining the application. We cannot accept anonymous comments and all comments received along with your name and address will be published on our website.

If i do not hear from you by the 15 June 2023 council will proceed to make a recommendation. Our decision will be published on our website.

Yours sincerely

Nicola Matthews

Planning Technical Support Officer - Northern Team

Planning Services

County Hall, Colliton Park
Dorchester, Dorset, DT1 1XJ

📞 01305 838336- **Development Management**

📞 01305 224289- **Minerals & Waste**

🌐 www.dorsetcouncil.gov.uk

P - Frampton PC

Date: 31 May 2023

Ref: P/HOU/2023/03085

Support Officer: Richard Tottle

Area: Northern

📞 01258 484237

✉ planningnorth@dorsetcouncil.gov.uk

Dear Sir/Madam

Application No: P/HOU/2023/03085

Location: 14 North Park Frampton DT2 9NN

Proposal: Erect Two Storey Extension and Front Porch

The above application for, Householder Planning Permission has been received.

The application can be viewed online. You will need to accept the terms and conditions to enter the online planning register.

**Any comments you wish to make should also be made
Through the website using the link or qr code**

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=397129&cuuid=DF4D8897-4743-4880-B5A3-6B6A9FF87335>



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If i do not hear from you by the 21 June 2023 council will proceed to make a recommendation. Our decision will be published on our website.

Yours sincerely

Richard Tottle

Planning Technical Support Officer - Northern Team

Planning Services

County Hall, Colliton Park
Dorchester, Dorset, DT1 1XJ

📞 01305 838336- **Development Management**

📞 01305 224289- **Minerals & Waste**

🌐 www.dorsetcouncil.gov.uk

P - Frampton PC

Date: 19 June 2023

Ref: P/HOU/2023/03348

Support Officer: Richard Tottle

Area: Northern

📞 01258 484237

✉ planningnorth@dorsetcouncil.gov.uk

Dear Sir/Madam

Application No: P/HOU/2023/03348

Location: Peacock Lodge 1 Dorchester Road Frampton DT2 9NB

Proposal: Replacement ancillary building

The above application for, Householder Planning Permission has been received.

The application can be viewed online. You will need to accept the terms and conditions to enter the online planning register.

**Any comments you wish to make should also be made
Through the website using the link or qr code**

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=397462&cuuid=2FE45CF6-945A-42FA-81B7-3E0EC22AB8A5>



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We can only consider 'material planning considerations' when assessing and determining the application. We cannot accept anonymous comments and all comments received along with your name and address will be published on our website.

If I do not hear from you by the 10 July 2023 council will proceed to make a recommendation. Our decision will be published on our website.

Yours sincerely

Richard Tottle
Planning Technical Support Officer - Northern Team

Frampton Parish Council Payments 2324															
Date	Payee Details	Cheque	Service	PV	Amount	Salary	Expenses	Admin	Insurance	Pro Services	F&E	Playground	Reserves	VAT	Total
15/05/2023	Amazon	936	Stationery	1	6.50			5.42						1.08	6.50
15/05/2023	Amazon	936	Spray Paint	2	15.12						12.59			2.53	15.12
15/05/2023	Amazon	936	PRIME	3	0.99			0.99							0.99
15/05/2023	Grays Stores	VISA	Stamps	4	7.60			7.60							7.60
15/05/2023	DAPTC	937	Subscriptions	5	232.54			45.00		187.54					232.54
15/05/2023	Dorset Waste Partnership	DD	Empty Litter Bins	6	196.18						196.18				196.18
15/05/2023	Zurich Municipal	939	Insurance Premiums	7	477.34				477.34						477.34
15/05/2023	Jewson	940	Cement for netting	8	25.16							20.97		4.19	25.16
15/05/2023	G Crook and Sons	940	Ballast for netting	9	36.00							30.00		6.00	36.00
15/05/2023	Jewson	940	Cement for netting	10	55.87							46.56		9.31	55.87
15/05/2023	G Crook and Sons	940	Ballast for netting	11	36.00							36.00			36.00
15/05/2023	Wayne Lewin	941	Wages April - May	12	836.60	824.00	12.60								836.60
15/05/2023	Galactic Fireworks	VISA	Coronation Fireworks	13	484.88								404.06	80.82	484.88
15/05/2023	Dorset Council	DD	Play Park Surfacing	14	1,224.40							1020.33		204.07	1224.40
15/05/2023	Victor Pullman	942	Coronation Coins	15	1,152.95								1152.95		1152.95
15/05/2023	Tesco	VISA	AVM Refreshments	16	25.25								21.04	4.21	25.25
25/07/2023	Dorset Council	DD	Speed Wires	17	330.00						275.00			55.00	330.00
25/07/2023	Wayne Lewin	943	Wages June - July	18	771.92	725.12	46.80								771.92
25/07/2023	Paul David	944	Work in BG and PP	19	421.10							238.40	182.70		421.10
25/07/2023	Andrew Thomson	945	Expenses	20	12.00							12.00			12.00
25/07/2023	JP Consultants	946	Internal Audit	21	70.00					70.00					70.00
25/07/2023	Amazon	VISA	Consumables	22	49.62			21.17			10.21	9.97		8.27	49.62
25/07/2023	Amazon	VISA	PRIME	23	0.99			0.99							0.99
25/07/2023	Dorset Home and Gardens	947	Maintenance of Multi Play	24	321.00							321.00			321.00
															0.00
	Totals				6790.01	1549.12	59.40	81.17	477.34	257.54	493.98	1735.23	1760.75	375.48	6790.01

Frampton Receipts 2324

Date	Received from	Precept	Burial	Allotments	VAT	Donations	Total
30/04/2023	Dorset Council	6500.00					6500.00
30/04/2023	HMRC				1411.66		1411.66
30/04/2023	Play Park Fund Raiser					506.83	506.83
15/05/2023	Play Park Fund Raiser (2)					50.00	50.00
15/05/2023	Allotments Rent			130.00			130.00
23/05/2023	FVN Donation (Play Park)					209.81	209.81
		6500.00	0.00	130.00	1411.66	766.64	8808.30

Receipts	Actual	Budget		Difference
	£	£		
Precept	6,500.00	13000.00		-6500.00
Burial	0.00	0.00		0.00
Donations	130.00	130.00		0.00
VAT	1411.66	0.00		1411.66
Total Receipts	8,041.66	13130.00		-5088.34
Payments	£	£		
Salaries	1,549.12	6700.00	23.12	5150.88
Expenses	59.40	300.00	19.80	240.60
Administration	81.17	200.00	40.59	118.83
Insurance	477.34	500.00	95.47	22.66
Professional Sevices	257.54	500.00	51.51	242.46
Footpaths and Enviroment	493.98	1000.00	49.40	506.02
Playground	1,735.23	3800.00	45.66	2064.77
Precept	4,653.78	13000.00	35.80	8,346.22
Reserves	1,760.75			
VAT	375.48			
Total Payments	6,790.01			

RESERVES RECONCILIATION
25th July 2023

Main account		10106.54	
Waste Paper Account		1243.14	
Play Area Equipment Fund		2248.26	
Play Area Maintenance Fund		74.76	
Allotments		315	
Burial Ground		753.3	
Coronation Fund		895.94	
Annual Operational Costs		2166.67	
General Reserve		2409.47	
			375.48
			2784.95
VAT CLAIM BACK 2023/24			
General Reserve Guideline	50% of Precept	6500	

FRAMPTON PARISH COUNCIL

RECONCILIATION FOR THE YEAR 2023-24

A		E		CURRENT BALANCE	
OPENING BALANCE		UNPRESENTED CHEQUES		OPENING BALANCE	8088.25
Carried forward	8088.25	PV	AMOUNT	PLUS INCOME	8808.30
01-Apr-23		14	1224.40	SUB TOTAL	16896.55
TOTAL	8088.25	18	771.92		
		19	421.10	LESS EXPENDITURE	6790.01
		20	12.00	TOTAL	10106.54
B		21	70.00		
BANK DETAILS		24	321.00		
BANK ACCOUNT	BALANCE			CUMULATIVE BALANCE	
Lloyds Bank	12926.96			TOTAL BANK BALANCES	12926.96
				LESS U/P CHEQUES	2820.42
TOTAL	12926.96			TOTAL	10106.54
C				CHECK BALANCE	0.00
INCOME					
INCOME TO DATE	AMOUNT			INCOME	8808.30
See Receipts Ledger				EXPENDITURE	6790.01
TOTAL	8808.30			TOTAL	2018.29
EXPENDITURE TO DATE	AMOUNT				
See Payments Ledger					
TOTAL	6790.01				
		TOTAL	2820.42		

TOTAL RECONCILIATION